

**ATTENTION BIDDERS:**

Act 2157 of 2005 of the Arkansas Regular Legislative Session requires that any business or person bidding on a request for quotation, responding to a request for proposal or qualifications, or negotiating a contract with the state for professional or consultant services, submit their most current equal opportunity policy (EO Policy).

Although bidders are encouraged to have available equal opportunity policy, a written response stating the bidder does not have such an EO Policy will be considered that bidder’s response and will be acceptable in complying with the requirement of Act 2157.

**This is a mandatory requirement when submitting an offer as described above.**

Should you have any questions regarding this requirement, please contact my office by calling (870) 972-2028.

Sincerely,

Christy Schaufler  
Purchasing Technician  
Arkansas State University-Mountain Home

**To be completed by business or person submitting response:**

\_\_\_\_\_ **EO Policy Attached**

\_\_\_\_\_ **EO Policy is not available from business or person**

\_\_\_\_\_  
**(Company)**

\_\_\_\_\_  
**(Name)**

\_\_\_\_\_  
**(Address)**

\_\_\_\_\_  
**(Title)**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**Email Address**